

**Town of Estancia**  
**EMERGENCY Meeting of the Board of Trustees**  
**Tuesday, March 13, 2018 5:45 pm**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

The meeting was called to order at 5:45 pm and Roll Call was taken:

**Trustee Romero – Present**  
**Trustee Sedillo - Present**  
**Trustee Chavez- Present**  
**Trustee Hall- Present**  
**Mayor Dial- Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the agenda as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Approval to post the Public Works Supervisor’s position- Action Item**

Clerk Michelle Jones informed the Board that our Public Works Supervisor George Chavez has submitted his letter of resignation and that his last day would be April 13. She requested that her office be given permission to post for his position as soon as possible in order to try to hire a replacement before his last day. The Board requested that the posting for the job include that applicants had to have the required water and waste water certification for the job and a CDL. The Board agreed to post that applications would be accepted until March 29<sup>th</sup> to allow a week for training with Mr. Chavez. **ACTION TAKEN:** Trustee Hall made the motion to post for the Public Works Supervisor position. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

The Clerk’s office will post the position in the Mountain View Telegraph, our local newspaper.

**Adjournment- ACTION TAKEN:** Trustee Hall made a motion to adjourn the March 13, 2018 Emergency meeting. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

**Meeting adjourned at 6:17 pm.**

**Approved:** 

**Date:** 3 April 18